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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

To the Mayor & Members of Longridge Town Council

You are summoned to attend the next meeting of the Town Council on

**Wednesday 12th October 2022 at 7pm.**

The meeting will be held in The Station Buildings, Berry Lane, Longridge

Town Clerk



**1.Mayor's Welcome**

**2. To Receive Apologies**

**3. Declarations of Interests**

(Written requests for disclosable pecuniary interest dispensations)

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda.](http://h)

[If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**4. Public Time**

Cllr. N Stubbs to introduce any speakers and allow three minutes.

**5. Approval of Minutes**

**To resolve to approve** as a correct record the minutes of Council Meeting dated 28th September 2022.

**6. Consideration of Planning & Licence Applications**

**Application Reference: 3/2022/0926**

**Former railway tunnel, Higher Road, Longridge PR3 2XY**: Works to stone portal of former Railway Tunnel. Masonry blocks to be stitched as necessary to repair/maintain the integrity of the stone portal.

<https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0926>

**Application Reference: 3/2022/0795**

**1 Lower Lane Longridge PR3 3SL:** Variation of condition 4 of planning permission 3/2019/1131 to a mixed use premises

<https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2021%2F0795>

**7. Appeal for Outline Application - Daniels Farm, Preston Road, Longridge, PR3 3BL**

**Council to discuss** the notification of appeal.

**Notification of appeal for Outline Application**

**Application Reference: 3/2021/1246**

[**https://webportal.ribblevalley.gov.uk/site/scripts/planx\_details.php?appNumber=3%2F2021%2F1246**](https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2021%2F1246)

**8. Co-option Vacancies**

**Council to note** the status applications for the Co-option vacancy.

**9. Christmas Trees**

**Council to discuss** the process and compile list of shops and businesses who will require a Christmas tree.

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**10. Electricity Renewal**

**Council to note** the current position on the electricity renewal.

**11. Warm Banks Representative(s)**

**Council to** agree on a representative to progress the warm bank initiative.

**12. Men’s Sheds Association**

**Council to review** the proposal submitted for a men’s group to tackle loneliness and mental health.

**13. Estates Committee**

**a) Estates Committee Report**

**Council to note** the draft minutes of the Estates meeting held on 27th September 2022

**b) Cleaning of the 1914 Stone, Millennium Stone and Kester Lane Stone.**

Council to discuss the quote received from a sub-contractor of Rosemary Glenn to clean all three stones for £475.00 plus Vat

*(Cleaning materials & process: Algon treatment followed by low pressure steam followed by another Algon treatment).*

**14. Budget Committee**

**a) Budget Committee Report**

**Council to note** the meeting was not quorate and that the Chair and Clerk held informal discussions.

Council to note the informal draft minutes of the discussion that took place. *NB – no actions were agreed at this meeting.*

**b) Friends of Longridge Civic Hall**

**Council to discuss** the grant request in the sum of £500.00

**c) Financial Regulations Document**

**Council to agree** if we should keep or strike out clause 4.3

**d) Financial Accounting statement**

**Council to note** the current financial position.

**15. Staffing Group**

**a) Council to discuss and agree** the staffing group members.

**b) Council to agree** the most suitable date and time for a monthly meeting.

**16. Budget & Estates Meeting Times**

**Council to note** the revised meeting times as 1pm.

The meeting dates will remain the same.

**17. Finance**

**Council to authorise payment** of the following**:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Council to Approve** | **Company** | **Amount** | **Description** |
| a. | Resolve to Pay | Rosemary Glen | £1,63.82 | Cleaning for month of September Station Buildings & Public toilets |
| b. | Resolve to Pay | Terry Lewis | £200.00 | Maintenance and upkeep of Recreational Grounds, Memorial Garden, Millennium Cross and path to the side of Station Buildings. August 2022 |
| c. | Resolve to Pay | TPCS | £48.37 | 13.09.2022 – 12.10.2022  Telephone line |
| d. | Resolve to Pay | SLCC | £144.00 | Clerk Training |
|  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| e. Resolve to Pay | HMRC | £495.88 | PAYE |
| f. Resolve to Pay | PKF | £480.00 | AGAR |
| g. Resolve to Pay | RVBC | £94.80 | Drain Clearance (Berry Lane Toilets) |

**Council to note the following direct debits** (for information only)**:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Direct Debit Recipient** | **Amount** | **Description** |
| a. | Salary | £1,185.01 | SEP-22 |
| c. | Electric Bill | £1469.62 | 27th August – 6th October |
| d. | Gas Bill | £59.01 | 26th August – 20th Sept |
| e. | Water | £380.35 | 22nd July - 21st August 2022 |
| f. | Hygiene Bins | £61.34 | Aug-22 |

**18. Reports from Councillors on Issues Raised by Residents (for information only)**

**19. Items in Progress**

**20. DATE OF NEXT MEETING**

**The next Council Meeting will be held on Wednesday 9th November 2022 at 7pm.**